



Dorothy Dulles Bourne                      Assoc. Prof. & Director of Social Work Training

b. November 24, 1893                      Married                      Two children

Address: Dr. Ashford Avenue, Stop 48, Telephone: 1965 Sant.  
In emergency notify: Mr. James R. Bourne  
P.R.E.R.A., San Juan, P. R., Colectiva Bldg.

Training: B.A., Smith College, 1915  
Certificate, N.Y. School of Social Work, 1917

Experience: Asst. to Director, Women's Educ. & Industrial Union, Auburn, N.Y.  
National Board Y.W.C.A. Dept. Research & Method Ass't Executive,  
1917-18, (Ass't. Executive 1918-19).  
Supervisor of Social Work, Dept. of Educ., Puerto Rico, 1930-34.  
(Including teaching at Summer School and supervising Social  
Work training at U.P.R.)  
Work Training at the University of Puerto Rico  
✓ Associate Professor and Director of Social Work Training, U.P.R.  
1934-35 (second semester).  
~~Associate Professor, U.P.R., 1935-36~~

Publications: Standards of Living in Rural Puerto Rico, San Juan, Dept. of Educ./34

✓ Dorothy D. Bourne                      Associate Prof. & Director                      Social Work Training



J.S.

JAMES R. BOURNE,  
Relief Administrator

PUERTO RICAN EMERGENCY RELIEF ADMINISTRATION

MAIN OFFICE  
COLECTIVA BUILDING  
SAN JUAN, PUERTO RICO

WILLIAM A. FONT,  
Ass't. Administrator

*Dorothy D. Bourne - 2*  
*Solicita reintegrarse a la*  
*Universidad*  
*a su puesto en el*

*Depto. de Trabajo Social*

October 16, 1935



*Oct. 18/35*

Dr. J. J. Osuna  
University of Puerto Rico  
Rio Piedras, Puerto Rico

Dear Dr. Osuna:

As the P.R.R.A. has requested my resignation on the grounds that they will not employ two persons domiciled under the same roof, unless under special circumstances their services are indispensable and as I understand the resignation was accepted by the Executive Committee of the P.R.R.A. I am writing to inform the Board of Trustees of the University that I shall be very glad to return to my position in the University if the matter can be worked out in a way satisfactory to the University; if they desire my services; and if there is no objection to the continuance of my work as Consultant in Social Service to the P.R.E.R.A. The work with the P.R.E.R.A. is done on a non-salary basis, is closely connected with Social Work Training through the employment of student Social Workers and through training given to aides, investigators and trained social workers in the field, as well as through the general connection of academic with practical work, which is an accepted principle in social work training. This was the basis on which I was doing my work previous to the request of the P.R.R.A. for my leave of absence. I believe that the University work does not suffer but rather profits by this plan.

When Dr. Gruening requested my resignation he told me, verbally, that he would withdraw the request of the P.R.R.A. for my leave of absence. I am assuming that this request has been or will be sent to the Board of Trustees in due order.

Respectfully yours,

*Dorothy D. Bourne*

DOROTHY D. BOURNE  
Consultant  
Social Service Department

cc/ Dr. Chardón & Dr. Gruening  
DDB/me



Stockbridge Mass.

July 4 1936.



Remuneration

D. D. Donnell

36  
Board of Trustees  
University of Puerto Rico

Gentlemen:

As my personal plans necessitate living in the continental United States I am unable to accept the appointment of the Board of Trustees as Associate Professor





of Social Work and Director  
of Social Work Training.

May I take this  
opportunity to express  
my thanks for past  
cooperation in matters  
of Social Work Training  
and my continued  
deep interest in the  
University and its affairs

Very truly yours,  
Dorothy D. Bourne



W 100  
FORM 8-317

GOVERNMENT OF PUERTO RICO  
UNIVERSITY OF PUERTO RICO  
BOARD OF TRUSTEES  
RIO PIEDRAS, P. R.

UNIVERSITY OF PUERTO RICO  
BOARD OF TRUSTEES  
RIO PIEDRAS, P. R.



4

Office of the Secretary

Received: *Sept 1 1934*  
Referred to: *ep*

ACCEPTANCE OF APPOINTMENT

*August 31, 1934*

Secretary, Board of Trustees  
University of Puerto Rico  
Río Piedras, P. R.

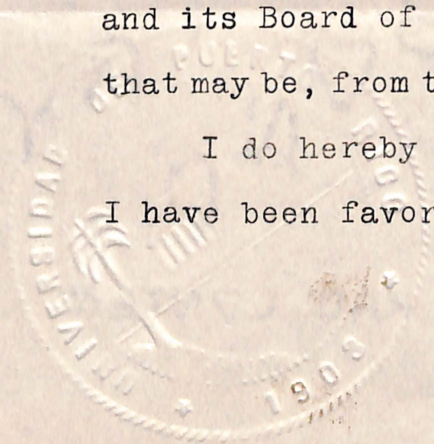
S i r :

This is to acknowledge receipt of your communication of August 29, 1934, notifying me that at the meeting held by that Board of Trustees on August 25, 1934 my appointment as Associate Professor of Social Work with an annual salary of \$....., for the academic year 1934-35 was confirmed, said appointment being made subject to the limitations specified in the By-laws of the University and its Board of Trustees, and the rules and regulations that may be, from time to time, enacted by that governing Board.

I do hereby formally accept the appointment with which I have been favored, under the above stated conditions.

Yours very truly,

*Dorothy D. Bourne*







GOVERNMENT OF PUERTO RICO  
UNIVERSITY OF PUERTO RICO  
RÍO PIEDRAS, P. R.

May 4, 1935

*Se recomienda licencia  
con sueldo, pero con  
gastos de viaje. También  
pueden ser nombrados funcionarios*

COLLEGE OF EDUCATION

Dr. J.J. Osuna  
Acting Dean of Administration  
University of Puerto Rico

Dear Dr. Osuna:

I should like to attend the National Conference of Social Work which is to be held in Montreal June 9-14. I believe it would be to the advantage of our social work training at the University and to that training in relation to the development of social work in Puerto Rico to have me present. I believe the University of Puerto Rico as a new school of social work should be represented. I would have the opportunity of meeting with the Association of Schools of Social Work and of attending round table conferences with the group representing professional social work training as well as of establishing contacts and keeping in touch with the very important development in social work which rehabilitation work is bringing all over the United States and Canada.

I should like to request that the University pay my expenses for this conference and to allow me to spend a few days after it in visiting schools of social work and persons who are authorities in the field of social work training; following that I should like to remain in the continental United States on vacation.

Sincerely yours,

*Dorothy D. Bourne*

DOROTHY D. BOURNE  
Director, Social Work Training

DDB:ml





GOVERNMENT OF PUERTO RICO  
UNIVERSITY OF PUERTO RICO  
RÍO PIEDRAS, P. R.

Dorothy D. Bourne--licencia para

Con fecha mayo 4, 1935, la Sra. Bourne, Directora de trabajo social, solicita permiso para asistir a la conferencia nacional de trabajo social que tendrá lugar en Montreal de junio 9 al 14, 1935. Al efecto pide licencia con sueldo y gastos de viaje para asistir a dicha conferencia y emplear varios días visitando escuelas de trabajo social y autoridades en su línea. Al término de su misión oficial desea permanecer en el Norte en uso de licencia, (vacaciones con sueldo.)

Se recomienda licencia con sueldo pero sin gastos pagos. También se recomienda se le designe oficialmente representante de la U.P.R. en dicha conferencia.

*Para el Sr. [illegible]  
77- [illegible]  
pasa [illegible]  
el documento  
anterior*



GOVERNMENT OF PUERTO RICO  
UNIVERSITY OF PUERTO RICO  
BOARD OF TRUSTEES  
RIO PIEDRAS, P. R.



Office of the Secretary.

NOTICE OF APPOINTMENT

..... May 28, 1935 .....

M.....  
rs. Dorothy Bourne .....

..... University .....

Dear Madam.....:

I have the pleasure to inform you that the Board of Trustees of the University of Puerto Rico, at its meeting held..... May 25 ....., 1935....., confirmed your appointment as..... Associate Professor and Director of Social Work .....

..... with an annual salary of.....  
..... Three thousand.....00/100 .....

dollars (\$.....), for the..... academic..... year 1935-36.

This appointment is made subject to the limitations specified in the By-laws of the University and its Board of Trustees, and the rules and regulations that may be, from time to time, enacted by this governing Board.

In case you accept the aforesaid designation under the above-mentioned conditions, please fill in and sign the acceptance enclosed, and return it to this office at the earliest possible date.

Very truly yours, ,

Secretary.....



PUERTO RICO RECONSTRUCTION ADMINISTRATION

SAN JUAN, P. R.



Ernest H. Gruening  
Director.

September 3, 1935.

Dr. José Padín,  
President, Board of Trustees,  
University of Puerto Rico,  
San Juan, P. R.

Dear Dr. Padín:

May I further trespass on the good will and cooperation of the Board of Trustees of the University of Puerto Rico by asking whether they will give an indefinite leave of absence to two members of the University faculty: Mrs. Dorothy D. Bourne and Mr. Rafael Fernández García.

The Puerto Rico Reconstruction Administration needs their services, considering them supremely qualified for the posts which they will be asked to fill. The Puerto Rico Reconstruction Administration will take care of the financial remuneration for their services.

I should be deeply grateful to the Board for this further measure of cooperation.

Very cordially yours,

(Signed) Ernest H. Gruening  
Administrator.





6 de enero de 1936

Sra. Dorothy D. Bourne,  
Catedrática Asociada y  
Directora de Enseñanza de  
Trabajo Social de la  
Universidad de Puerto Rico  
(P/c del Sr. Decano de Administración)

Muy señora mía:

Para su conocimiento y demás efectos, tengo el gusto de transcribirle a continuación dos acuerdos tomados por esta Junta en su última reunión de interés para su departamento:

Asociación de Escuelas de Trabajo Social - Convención Anual en New York, diciembre 27, 1935: delegada de la Universidad de Puerto Rico, en dicha Convención:

A recomendación del Canciller interino, se confirma la designación de la señorita Charlotte Leeper, como Delegada de la Universidad de Puerto Rico en la convención de la Asociación de Escuelas de Trabajo Social en la indicada fecha.

Asignación para gastos de viaje de la delegada de la Universidad de Puerto Rico a la Convención Anual de la Asociación de Escuelas de Trabajo Social en New York:

A recomendación del Canciller interino, se asigna la cantidad de \$150 con cargo a la partida "Materiales y Gastos" del departamento de Trabajo Social, para cubrir gastos de viaje de la Srta. Charlotte Leeper, Delegada de la Universidad de Puerto Rico a la Convención Anual de la Asociación de Escuelas de Trabajo Social en New York.

Muy atentamente suyo,

sm/an

Samuel Medina  
Secretario





November 20, 1935

Mrs. Dorothy D. Bourne  
Associate Professor and  
Director, Social Work  
University of Puerto Rico  
Rio Piedras, P. R.

My dear Mrs. Bourne:

For your information and guidance I have the honor to state to you that the Board of Trustees, at the meeting held the 5th inst, considered your kind communication of the 16th of last October reporting your resignation of the position you held in the P.R.R.A. and requesting to return to your position in the University.

On recommendation of the Administration your case was favorably acted upon.

Yours very truly,

Samuel Medina  
Secretary.

sm/opv





October 18, 1935

Mrs. Dorothy D. Bourne, Consultant  
Social Service Department  
Colectiva Building, San Juan

My dear Mrs. Bourne:

I received your letter of October 16 with reference to your return to the University faculty. Inasmuch as it is understood that you will not work with the P.R.N.A., the logical thing to do is that you return to the University and assume your regular duties as it no leave had been granted.

I was going to present this matter to the Board of Trustees yesterday for action, but due to a lack of quorum the meeting was not held. As I am not certain when the Board of Trustees shall meet again, and feeling that there will be no objection to this arrangement, I am taking the liberty to act in this case, subject to confirmation by the Board at its next meeting. As you know the FERA has promised to contribute the amount needed to pay Miss Ramó's salary.

I am glad to authorize hereby your return to the University faculty as it no leave of absence had been granted, with the understanding that you may continue as Consultant in Social Service to the PRERA as it was arranged previously.

Anticipating the pleasure of having you among us again, I am,

Very sincerely yours,

J. J. Osuna  
Acting Chancellor

JJO:mg



GOVERNMENT OF PUERTO RICO  
DEPARTMENT OF EDUCATION  
OFFICE OF THE COMMISSIONER  
SAN JUAN

ADDRESS ALL OFFICIAL  
COMMUNICATIONS TO THE  
COMMISSIONER OF EDUCATION  
SAN JUAN, P. R.

UNIVERSITY OF PUERTO RICO  
BOARD OF TRUSTEES  
RÍO PIEDRAS, P. R.  
OFFICE OF THE SECRETARY  
Received  
Referred to:

*Dorothy D. Bourne 12*

*Solicita la aprobación de su viaje al norte*

*Licencia consular*

31 de enero de 1936.



Sr. Samuel Medina,  
Secretario, Junta de Síndicos,  
Universidad de Puerto Rico,  
Río Piedras, P. R.

Estimado Sr. Medina:

Me es grato enviarle adjunto la carta que con fecha de enero 22 me remite la Sra. Dorothy D. Bourne, solicitando de la Junta la aprobación de su viaje al norte. Tenga la bondad de incluirla en el calendario de la próxima reunión.

Cordialmente,

*Jose Tadeo*  
Comisionado de Instrucción.



FEDERAL EMERGENCY RELIEF ADMINISTRATION OF PUERTO RICO

MAIN OFFICE  
COLECTIVA BUILDING  
SAN JUAN, PUERTO RICO.

*D. D. Bourne 13*

*Vaje al Norte*

*Sab. su aprobación*

January 22, 1936



Dr. José Padín  
Department of Education  
San Juan, Puerto Rico

Dear Dr. Padín:

I know that according to the regulations of the University my application to leave the island should have been sent in before the last meeting of the Board of Trustees. As it has been impossible to know just what time would be best to visit Washington I was not able to do this.

I am running the risk of adverse action by the Board of Trustees in going this Thursday but I feel very strongly that this is the proper time to go if we are to do anything to bring further relief funds or extension of the Social Security Act to Puerto Rico. The question of amendment to the Organic Act is also very important at this time.

Probably the extension of federal funds for relief or ~~also~~ social security would depend on the existence of an established agency of the insular government for their administration.

I am going at the request of the F.E.R.A. of Puerto Rico and the Society of Social Workers.

I have made all arrangements about my work during my absence so that none of the students will miss any of their work and Miss Leeper will take charge of any administrative question which might come up in the Social Work Department.

As it is a matter of conscience with me to make this trip I hope that the Board of Trustees will realize that I am doing it as a patriotic duty and not neglecting my responsibility to the University.

Sincerely yours,

*Dorothy D. Bourne*  
DOROTHY D. BOURNE  
Consultant  
Social Service Section



COPY



"Government of Puerto Rico  
University of Puerto Rico  
Río Piedras, P. R.

February 15, 1936

Dr. G. Sellés Solá  
Acting Chancellor  
University of Puerto Rico  
Río Piedras, Puerto Rico

My dear Mr. Sellés:

I received your letter of February 13 and hasten to answer that after speaking to you about my proposed absence I immediately consulted Dean Massó according to your instructions. I then wrote a letter on his advice to Dr. Padín requesting the Board of Trustees to grant my absence from the island. I am enclosing a copy of that letter which is all I can say in regard to the matter at present. I have had no word from Dr. Padín and, as you know, there was no meeting of the Board of Trustees before the date when I had to sail.

As I consider this trip to Washington absolutely necessary for the future of social work in Puerto Rico I shall trust that the University will approve of my action. If not, of course, I shall simply take whatever consequences are necessary. As explained in my letter to Dr. Padín I made all necessary arrangements about classes and students.

Sincerely yours,

(Signed) DOROTHY D. Bourne  
Director  
Social Work Training

Encls.- 1  
DDB/me"



GOBIERNO DE PUERTO RICO  
UNIVERSIDAD DE PUERTO RICO  
JUNTA DE SINDICOS  
RIO PIEDRAS, P. R.



Oficina del Secretario

3 de febrero de 1938

Hon. Dr. José Padín, Presidente  
Junta de Síndicos de la  
Universidad de Puerto Rico  
San Juan, P. R.

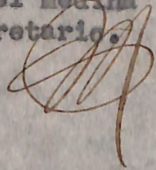
Muy señor mío:

Tengo el honor de acusar recibo de sus atentas comunicaciones del 31 de enero próximo pasado devolviendo, con una, la carta del Dr. Chardón en la que se solicitan los servicios del Sr. Esteban Bird; y, con la otra, enviando la que con fecha de enero 22 del año en curso le remitiera la Sra. Dorothy D. Bourne solicitando de la Junta la aprobación de su viaje al Norte, para dar cuenta con todo ello en la próxima reunión.

Muy respetuosamente suyo,

sm/opv

Samuel Medina  
Secretario.





COPY



"January 22, 1936

Dr. José Padín  
Department of Education  
San Juan, Puerto Rico

Dear Dr. Padín:

I know that according to the regulations of the University my application to leave the island should have been sent in before the last meeting of the Board of Trustees. As it has been impossible to know just what time would be best to visit Washington I was not able to do this.

I am running the risk of adverse action by the Board of Trustees in going this Thursday but I feel very strongly that this is the proper time to go if we are to do anything to bring further relief funds or extension of the Social Security Act to Puerto Rico. The question of amendment to the Organic Act is also very important at this time.

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I am going at the request of the F.E.R.A. of Puerto Rico and the Society of Social Workers.

I have made all arrangements about my work during my absence so that none of the students will miss any of their work and Miss Leeper will take charge of any administrative question which might come up in the Social Work department.

As it is a matter of conscience with me to make this trip I hope that the Board of Trustees will realize that I am doing it as a patriotic duty and not neglecting my responsibility to the University.

Sincerely yours,

(Signed) DOROTHY D. BOURNE  
Consultant  
Social Service Section

DDB/me"



*Dorothy D. Bourne* 17



February 21, 1936

Mr. J. F. Maura  
Registrar  
University of Puerto Rico  
Rio Piedras, Puerto Rico

Dear Mr. Maura:

I am sending you the dates of my recent absence from the University. I left on January 23 and returned on February 10. I made arrangements for all my classes during my absence and the field work of students was carried on as usual.

Sincerely yours,

DOROTHY D. BOURNE  
Consultant  
Social Service Section

cc/ Mr. Sellés  
Dr. Osuna ✓  
DDB/me



*Dorothy L. Bourne*  
*Spa inaje al*  
*Monte Plata.*



February 20, 1936

MEMORANDUM FOR THE DEAN OF THE COLLEGE OF  
EDUCATION

Dear Mr. Sellés:

I am in receipt of your letter of yesterday enclosing Mrs. Bourne's reply to your request for a report regarding her recent absence from the island.

Both the Registrar and the Treasurer have informed me that they have not received from Mrs. Bourne any report about her absence. Lack of information about this absence has already resulted in the exclusion of Mrs. Bourne's name from the payroll for the month of February.

There is a statement in Mrs. Bourne's letter to you that requires a comment on my part. Mrs. Bourne states the following: "I received your letter of February 13 and hasten to answer that after speaking to you about my proposed absence I immediately consulted Dean Massó according to your instructions. I then wrote a letter on his advice to Dr. Padín requesting the Board of Trustees to grant my absence from the island." The underscoring is mine and it is the underscored statement that I wish to comment upon.

In the course of our conference I pointed out to Mrs. Bourne that I did not have the power to authorize her trip to the States and showed her the provisions regarding absences in the By-Laws of the University. She then suggested that she would see Dr. Padín, to which I made no objection. I did not advise Mrs. Bourne to write Dr. Padín requesting the Board of Trustees to approve her absence from the island. As Dean of Administration I would not suggest any faculty member to follow the procedure chosen in her case by Mrs. Bourne; since such a request, in accordance with proper administrative practice, should be addressed to the Chancellor for his consideration and transmission in due time to the Board.

I am returning herewith Mrs. Bourne's letter to you and the copy of her letter to Dr. Padín.

Yours very truly,

Dean of Administration

Encls. (2)



C O P Y



February 21, 1936

Mr. J. F. Maura  
Registrar  
University of Puerto Rico  
Rio Piedras, Puerto Rico

Dear Mr. Maura

I am sending you the dates of my recent absence from the University. I left on January 23 and returned on February 10. I made arrangements for all my classes during my absence and the field work of students was carried on as usual.

Sincerely yours,

DOROTHY D. BOURNE  
Consultant  
Social Service Section



15.

20

*Dorothy D. Bourne*

GOVERNMENT OF PUERTO RICO  
UNIVERSITY OF PUERTO RICO  
RIO PIEDRAS, P. R.

*Fecha en que se cumplió*

24 de febrero de 1936

*su licencia*

OFFICE OF THE REGISTRAR



Dr. J. J. Osuna, Canciller Interino  
Universidad de Puerto Rico

Mi estimado Dr. Osuna:

De acuerdo con su petición verbal de esta fecha paso a manifestarle que hoy mismo he recibido una carta de la Sra. Dorothy D. Bourne fechada el 21 de febrero de 1936 informando que ella salió para los Estados Unidos el 23 de enero y reanudó sus labores en la Universidad el día 10 de febrero.

Adjunto le incluyo copia de la carta de la Sra. Bourne,

Atentamente,

*J. F. Maura*  
J. F. Maura  
Registrar

JFM: sp





March 9, 1936

Mrs. Dorothy D. Bourne  
Associate Professor and Director  
Social Work  
University of Puerto Rico  
(Thru the office of the Dean of Administration)

Dear Madam:

This is to inform you that the Board of Trustees,  
at the meeting held the 28th ultimo, granted leave of  
absence with pay to you from January 23, 1936 up to  
and including February 10, 1936.

Yours very truly,

Samuel Medina  
Secretary.

sm/epv





March 9, 1936

Mrs. Dorothy D. Bourne  
Associate Professor and Director  
Social Work  
University of Puerto Rico  
(Thru the office of the Dean of Administration)

Dear Madam:

This is to inform you that the Board of Trustees,  
at the meeting held the 28th ultimo, granted leave of  
absence with pay to you from January 23, 1936 up to  
and including February 10, 1936.

Yours very truly,

Samuel Medina  
Secretary.

sm/epv

*[Handwritten signature]*  
V. Lic. con Suellos



August 14, 1936

Mrs. Dorothy D. Bourne  
Stockbridge, Mass.

My dear Mrs. Bourne:

I have the honor to inform you that the Board of Trustees at the meeting held last night considered your resignation as Associate Professor and Director of teaching of Social Work of this University, and on recommendation of the administration, it was accepted.

Yours very respectfully,

Samuel Medina  
Secretario.

sm/am





August 14, 1936

Mrs. Dorothy D. Bourne  
Stockbridge, Mass.

My dear Mrs. Bourne:

I have the honor to inform you that the Board of Trustees at the meeting held last night considered your resignation as Associate Professor and Director of teaching of Social Work of this University, and on recommendation of the administration, it was accepted.

Yours very respectfully,

Samuel Medina  
Secretary

sm/am



August 14, 1936

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Stockbridge, Mass.

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Yours very respectfully,

Samuel Medina  
Secretario.

sm/am

